

NWLEPG BOARD MEETING MINUTES

March 11, 2021 @ Noon

Colby Community College – Fireside Lounge

Board Approved on May 13, 2021

County / Board Member	3/7	6/6	9/12	12/4	3/12	6/4	9/3	12/3	3/11
(CN) Derek J. Barnhart, Vice President		X	X	X	X	X	X	X	X
(GL) Justin Phillips			X		X			X	
(GO) Duane Vollbracht, President	X	X	X	X	X	X	X	X	X
(LE) Bud Newberry				X	X				X
(LG) Angie Kahle, Alt.	X		X	X	X	X		X	X
(RA) Alan Solko, Alt.	X	X	X	X	X	X	X		X
(SC) Monica Beeson		X	X		X		X	X	X
(SD) Joe Bainter	X	X	X		X		X	X	X
(SH) Jennifer Cure	X	X		X	X	X	X	X	X
(TH) Mike Baughn	X	X	X	X	X	X		X	X
(TR) Jerry White, Alt.	X		X	X		X	X	X	X
(WA) Michael Cowles		X		X	X	X			X

LEPG Staff: Tim & Connie

Guest(s): Kenton Siebert, Larry Heier, and Raymond Weber

1. Determination of a quorum

The meeting was called to order at 12:04 PM by Duane with a quorum of 11 voting members present.

2. Additions/approval of Agenda

- Add Tim's report to number 4.
- Add Dan Wells to the County Environmental/Sanitary Code Revision.

Derek moved to approve the agenda as amended. Jennifer seconded. Motion carried.

3. Approval of Minutes

Derek moved to approve last meetings minutes as is. Monica seconded. Motion carried.

4. Financial Report / Tim's Report

- Participation fees from the counties have all come in.
- The system contractors and septic tank pumpers licensing fees have started to come in and are due to our office by March 15. About half are in right now. We had 43 system contractors and 18 septic tank pumpers licensed. Expect to lose 5 system contractors that were temporary. Gained a new system contractor from Sheridan County last week.
- NRCS were notified by the State that there were some excess funds that could be used so some new systems could be approved in the winter and spring instead of waiting for June. We have 9 systems approved and to be put in now.
- Changed office insurance to a new provider. By doing this, we have saved \$503.

Joe moved to approve the financial report as is. Monica seconded. Motion carried.

5. NWLEPG New Business

Elect NWLEPG Board Vice President

- Derek volunteered to be the NWLEPG Board Vice President.

Monica motioned to appoint Derek as the Vice President. Jennifer seconded. Motion carried.

County Environmental/Sanitary Code Revision – Dan Wells

- The new model code from the State is out. They cleaned up a lot of verbiage and added a few things that needed added. There are a few things that are not pertinent to NW KS.
- Please review this code and each individual county needs to form a committee to review the county codes. Tim needs to be on the committee along with others from the county. Trego county doesn't have a minimum acre rule and we will now remedy that.
- Property Transfers and licensed inspectors is very important thing to look at.
- Dan Wells further explained the revision of County Environmental/Sanitary Code Revision.

NWLEPG Interlocal Agreement

- This spells out how the counties support our group.

NWLEPG BY-LAWS

- Spells out what our group does for the participating counties.

6. Connie's Report

- Our QuickBooks subscription is coming due and on 5/31/2021 they are discontinuing the Enhanced Payroll for QuickBooks Pro. Need to upgrade to a different version of QuickBooks to continue to do Payroll and taxes.

Jennifer moved for Connie to purchase QB Pro Plus 2021. Monica seconded. Motion carried.

7. Benefits & Salary Committee Report

Derek motioned for Duane, Derek, Monica, and Joe to also be on the Audit and Budget Committee. Monica seconded. Motion carried.

8. Adjournment

- The next board meeting is tentatively scheduled for Thursday, June 3, 2021 @ noon.

With no other business before the board Joe made a motion to adjourn, Derek seconded the motion. Motion carried. Meeting was adjourned at 1:01 PM.

Respectfully Submitted



Connie Albers, NWLEPG Secretary



NWLEPG Board Member



NWLEPG Board Member